PARTNERSHIP INITIATIVE FOR SUSTAINABLE LAND MANAGEMENT (PISLM)
VACANCY ANNOUNCEMENT
Communications, Engagement and Systems Support Expert
Project: Capacity-building Initiative for Transparency (CBIT)

Position Title	Communications, Engagement and Systems Support Expert
Organization	Partnership Initiative for Sustainable Land Management (PISLM)
Project	Capacity-building Initiative for Transparency (CBIT)
Preferred Duty Station	Saint Kitts and Nevis
Reports To	National Project Director/National Focal Point and Chief Technical Advisor
Contract Type	Project-funded Fixed-Term Contract
Closing Date	November 23rd 2026

ABOUT PISLM

The Partnership Initiative for Sustainable Land Management (PISLM) is an intergovernmental organization dedicated to strengthening sustainable land management, climate resilience, environmental governance, and ecosystem restoration across Caribbean Small Island Developing States (SIDS). Working closely with governments, regional institutions, development partners, civil society, and international organizations, PISLM supports the development and implementation of innovative programmes that promote sustainable environmental management and enhance resilience to climate change.

ABOUT THE PROJECT

The Capacity-building Initiative for Transparency (CBIT) Project seeks to strengthen institutional and technical capacities for transparency under the Paris Agreement across participating Caribbean countries (Commonwealth of Dominica, Grenada, Saint Kitts and Nevis, Saint Lucia and Suriname). The project supports the development of national Transparency Management Systems, enhanced greenhouse gas inventories, climate reporting systems, institutional coordination mechanisms, and regional collaboration to improve countries' ability to meet their reporting obligations under the United Nations Framework Convention on Climate Change (UNFCCC).

PURPOSE OF THE POSITION

The primary responsibility of the Communications, Engagement and Systems Support Expert will be to develop and implement a country-specific Communications and Engagement Plan, including a work plan to support the effective use and long-term sustainability of the transparency system beyond the CBIT project.

The successful candidate will work closely with the Communications Specialist or firm to ensure consistent and coordinated stakeholder engagement across the project. This will include engaging government ministries, data providers, NGOs, the private sector and the public to strengthen awareness, participation and the provision and use of quality data related to GHG trends and projections, climate risks and vulnerabilities, mitigation and adaptation actions, wider impacts and support.

The successful candidate will also identify key user groups and their information needs, establish regular communication and feedback mechanisms with data providers and transparency system users, develop appropriate engagement products, and support the effective management, updating and dissemination of public-facing content

The candidate will be responsible for (see key deliverables below):

a. Establishing regular communication channels and products to engage with data providers and transparency users.
b. Support the development and dissemination of public-facing content

Key Deliverables

- Submission of progress reports, workshop/consultation reports and data collected
- Stakeholder engagement plan
- Collaborate with thematic experts on the preparation of a national:
    - transparency capacity building programme design
    - transparency capacity building programme
    - transparency communication and engagement strategy
    - GHG inventory and projections documentation, training material and manuals
- Support the development and dissemination of public-facing content throughout the project and the preparation of an end of project video.
- Support the thematic experts in preparing an improved country specific:
    - Risks and Vulnerabilities data documentation, training material and manuals
    - NDC tracking (mitigation and adaptation) documentation, training material and manuals.
    - FTC Support Tracking documentation, training material and manuals.
- Participate in regional sensitisation and training workshops on UNFCCC and MEA reporting and reporting tools

- Support three (3) country-specific sensitisation and training workshops, covering relevant sectors and cross-cutting themes for stakeholders engaged in national planning processes.

REQUIRED QUALIFICATIONS
Applicants should possess:

DESIRABLE QUALIFICATIONS
Preference will be given to candidates with:

- Bachelor's degree in Communication, Journalism, Marketing, Environmental Management or related fields.
- Minimum of 5 years of experience in communication and outreach, preferably in the field of environmental sustainability or related field.
- Experience working within the Caribbean Small Island Developing States (SIDS).
- Experience working with UNEP, GEF, UN agencies, national organizations, or international development partners.
- Experience managing multidisciplinary technical teams.
- Experience facilitating national stakeholder consultations and capacity-building initiatives.
- Experience in developing and implementing communication strategies.
- Experience in media relations and event management and familiarity with ETF/ climate change transparency reports is preferred

CORE COMPETENCIES
The successful candidate should demonstrate:
- Strategic Leadership
- Technical Excellence
- Results Orientation
- Communication and Presentation Skills
- Team Leadership
- Integrity and Professionalism

TERMS OF APPOINTMENT
This position is offered on a project-funded fixed-term contract for the life of the project. Subject to satisfactory performance, continued project funding, and organizational requirements, the contract may be extended beyond the project's official completion date to facilitate the completion of outstanding project activities, reporting obligations, financial closure, and any remaining responsibilities necessary for the successful implementation and close-out of the project.

The successful candidate will be based preferably in their home country.

HOW TO APPLY

Interested applicants should submit:

- A Cover Letter;
- A detailed Curriculum Vitae;
- Contact information for three (3) professional references.

Applications should be submitted electronically to: info@pislmsids.org. *Email Subject Line:* Communications, Engagement and Systems Support – [Applicant's Full Name and Country]

Only shortlisted applicants will be contacted.

EQUAL OPPORTUNITY EMPLOYER

PISLM is an equal opportunity employer committed to fostering a diverse, inclusive, and respectful workplace. Applications are welcomed from suitably qualified candidates regardless of gender, age, disability, ethnicity, religion, or background. Women and nationals of Caribbean Small Island Developing States (SIDS) are especially encouraged to apply.

PRIVACY NOTICE

Personal information submitted as part of this recruitment exercise will be used solely for recruitment purposes and will be handled in accordance with PISLM's applicable data protection and records management policies. Information will only be retained for as long as necessary to complete the recruitment process.